



**THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)**

Regd. Office: Kothagudem Collieries (PO)-507101, Bhadradi Kothagudem Dist; Telangana State
CIN: U10102TG1920SGC000571;

Phone: 08744-249992; e-mail: per_rct@scclmines.com; Website: www.scclmines.com

Ref.No.CRP/PER/R/2017/581/1

Kothagudem Collieries,
Dt: 27-07-2017

**RECRUITMENT OF NCWA CADRE POSTS FOR SCHEDULED TRIBES OF
TELANGANA STATE UNDER SPECIAL RECRUITMENT DRIVE (EXTERNAL)**

1.	Name of the Post	Badli Worker, Category-I (Underground) (Men only)
2	Basic Pay	Rs.604.33 per day (Pay revision due w.e.f. 01.07.2016).
3	Qualification	Pass in SSC or its equivalent.
4	Eligibility	All ST candidates of Telangana State.
5	Age Limit	Minimum 18 years and Maximum 45 Years as on 01.01.2017.
6	Method of Selection	Written Test in Telugu with 10th Standard.
7	No. of vacancies	665
	Unreserved (Open to all i.e., Local & Non-Local)	133 vacancies will be filled up from all districts of Telangana State.
	Local	532 vacancies will be filled up from Erstwhile 4 districts (Adilabad, Karimnagar, Warangal and Khammam) of Telangana State.
8	Note:	Applications submitted by ST candidates against earlier notifications for the above post stands cancelled. As such, candidates who submitted their applications against earlier Notification No.04/2013 and related corrigendum's to 04/2013, have to submit their applications afresh against this notification.

Schedule of submission of online applications :

- a) Online applications opening date : 07.08.2017
b) Online applications closing date : 02.09.2017
c) Last date for receiving Print applications along with required documents. : 12.09.2017

HOW TO APPLY / UPLOAD THE APPLICATION FORM

Steps to be followed for submitting online application for the above post

- (i) **Visit SCCL web site <http://www.scclmines.com> ;**
- (ii) Click on “careers” link available on homepage
- (iii) Upload all details of the Candidates in the respective Columns of Online Application form. The details once entered, cannot be altered at a later date. Submission of any false or incorrect information or suppression of any factual information at any stage by the candidate is liable for disqualification of his candidature.
- (iv) Candidates have to take a print of the ONLINE Application Data Sheet after successful submission of data.
- (v) Candidates are advised not to change their Mobile Number and photo given in the online application form till completion of selection process.
- (vi) ONLINE Application can be submitted up to **5.00 PM on 02.09.2017** (website closure). Candidates have to take a print of the ONLINE Application Form after successful submission of data.
- (vii) The printed form of the application signed by the candidate enclosing therewith copies of certificates in proof of age, qualification, marks memo, caste, Local candidature etc., should be sent to the **General Manager (Personnel) RC, IR&PM, The Singareni Collieries Co. Ltd., Recruitment Cell, Kothagudem 507 101, Bhadradi Kothagudem Dist., Telangana State** only by POST / COURIER to reach **on or before 12.09.2017** superscribing the application registration number and name of the post on the envelope.
- (viii) **Envelopes not indicating application registration number (OR) applications without registration number will be rejected at the initial stage itself.**
- ix) **Please note, no hall tickets will be posted to the candidates and no one will be allowed to take up written examination without having downloaded hall ticket and identification proof mentioned in the application form.**
- x) **The applicants who are already employed in State/Central/PSUs/Govt. Employees shall submit their NOC/Relief Letter at the time of Selection for the post, failing which their selection will be liable for cancellation. No further correspondence will be entertained in this regard.**

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Note: (1) Written Test will be in Telugu only.

- (2) Candidates have to enroll their names in Employment Exchange and submit copy of Employment Registration card (Optional).
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GENERAL INFORMATION:

1. Candidates are required to send the print form of application along with the following attested copies of relevant certificates through Post/Courier only well within the time duly completed in all respects to reach General Manager (Personnel) RC, IR&PM, The Singareni Collieries .Company Limited, Recruitment Cell, P.O. Kothagudem-507 101, Bhadradri Kothagudem Dist., Telangana State, on or before **12.09.2017**.

- i. Study Certificate from Class IV to X – to ascertain Local Status.
- ii. Marks Memo of SSC or its equivalent Certificate for proof of Date of Birth.
- iii. Latest Caste Certificate issued by the Competent Authority not earlier than 6 months.
- iv. Employment Registration Card (Optional).
- v. Two passport size photographs affixed to the application.

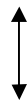
NOTE: Candidates who do not send the signed print application along with the above documents within the stipulated period, will not be considered.

- 2. Applicants must compulsorily fill up all relevant columns of online application before submission of the application through website. The particulars made available in the website shall be processed through Computer and the eligibility as decided in terms of notification.
- 3. The Applications received online in the prescribed proforma available in the website and within the time shall only be considered and SCCL will not be held responsible for any kind of discrepancy.
- 4. Applicants must upload his own scanned photo and signature through jpg format in the following steps.

Photo width= 3.5 cm



Photo Height = 4.5 cm

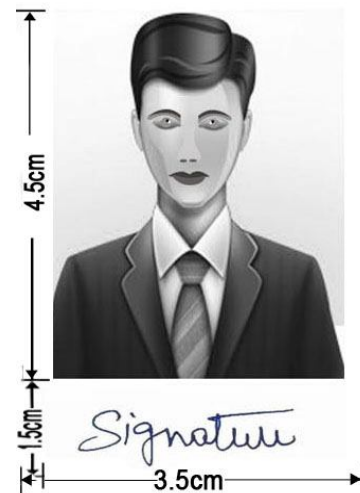


Signature Space = 1.5 cm

- i) Paste the Photo on any white paper as per the above required dimensions. Sign in the Signature Space provided. Ensure that the signature is within the box.
- ii) Scan the above required size containing photograph and signature. Please do not scan the complete page.

- iii) The entire image (of size 3.5 cm by 6.0 cm) consisting of the photo along with the signature is required to be scanned and stored in *.jpg format on local machine.
- iv) Ensure that the size of the scanned image is not more than 50 KB.
- v) If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the dpi resolution, no. of colors etc., during the process of scanning.
- vi) The candidate has to sign in full in the box provided. Since the signature is proof of identity, it must be genuine and in full; initials are not sufficient. Signature in CAPITAL LETTERS is not permitted.
- vii) The signature must be signed only by the candidate and not by any other person.
- viii) The signature will be used to put on the Hall Ticket and wherever necessary. If the candidate's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the candidate will be disqualified.

Sample Photo and signature :



- e.g. The Technical Specifications of the sample scanned image shown above are:
 - Size of the file < 50 KB
 - Dpi setting = 200 dpi
 - True Colour

The candidate has to upload his Photo with Signature in the prescribed format by clicking on the browse button at the time of submission of application form

5. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

6. All the essential certificates issued by the Competent Authority shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.

7. **IMPORTANT:** The claim of the candidates with regard to the date of birth, educational / technical qualifications and community are accepted **only provisionally** on the information furnished by them in their application form and is subject to the verification and satisfaction of SCCL. Mere admission to any test or inclusion of the name of a candidate in a merit list will not confer on the candidate any right for appointment. The candidature is therefore **provisional at all the stages and SCCL reserves the right to reject candidature at any stage** of the selection even after the advice has been made.

8. Applications received after last date i.e., **12.09.2017** OR in any other format than prescribed OR incomplete, will be summarily rejected. Delays in transit and applications without relevant enclosures would be rejected without assigning any reason.

9. SCCL Management does not hold responsibility for any interference of web-site due to technical snag.

10. The relevant pass Certificate of the qualifying examination should have been dated on or before 01.07.2017.

11. **Selections to the above post will be subject to Medical fitness to work in Underground as per Mines Act, 1952 and Rules therein.**

12. Candidates should submit their prescribed Community Certificate issued in accordance with G O Ms. No. 58 dt.12.5.1997 of Govt. of Telangana issued by the Revenue Officer not below the Rank of Tahsildhar/Mandal Revenue Officer, date of issue of which should not be earlier than six months from **01.02.2017** .

13. Caste Certificate, the relevant pass Certificate of the qualifying examination or any other Certificate sent separately on a later date after submission of application will not be accepted for consideration of the candidature.

14. The following guidelines will be followed to implement the Spirit of The Presidential Order 1975 in respect of the cadres indicated herein below.

NON-EXECUTIVE CADRE:

- **UNRESERVED (OPEN TO ALL) MEANS** : **CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA.**
- **LOCAL MEANS** : **CANDIDATES BELONGING TO ERSTWHILE DISTRICTS OF TELANGANA STATE i.e., ADILABAD, KARIMNAGAR, WARANGAL AND KHAMMAM ONLY.**
- Eligible Candidates are requested to ensure their Local or Non-Local Status as detailed above before applying for the post to avoid rejection of their applications.

- a. All existing districts (erstwhile districts i.e. Khammam, Adilabad, Karimnagar and Warangal) where coal mining operations are being carried on or the districts in which such operations shall be carried on in future, will be considered as one zone.
- b. The spirit of Presidential Order 1975 as adapted by SCCL is applicable to the above post the number of posts earmarked as unreserved (Open to all i.e., Local and Non-Local) (20%) and Local candidates (80%) are indicated against the NCWA cadre posts. The posts earmarked to Open category will be filled from the combined merit list of the candidates (both local and non-local) based on their overall merit and communal roster. The posts earmarked to local candidates will be filled by local candidates only based on their merit and communal roster point.
- c. Once recruited the candidates are liable for transfer to any other district/state wherever required by SCCL.
- d. Candidates claiming to be local candidates who intend to avail the reservation provided will have to adduce adequate proof of such local candidature.

(i) **RESERVATION TO LOCAL CANDIDATES:**

- Reservation to the local candidates is applicable as provided in the Rules amended from time-to-time as in force on the date of notification. The candidates claiming reservation as Local candidates should produce the required Study Certificates (from IV Class to X Class or SSC).

OR

- Certificate of Residence/Nativity in the Proforma (see the relevant enclosure) only for those candidates who have not studied in any Educational Institutions as the case may be. Subsequent production of the certificates will NOT be entertained under any circumstances.

(ii) **DEFINITION OF LOCAL CANDIDATE:**

"LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local areas where he has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he first appeared for S.S.C or its equivalent examination. If however, he has not studied in any educational institution during the above four years period, it is enough if he has resided in that area which is claimed as his local area during the above said period.

- (iii) In case the candidate does not fall within the scope of the above it will be considered if he has studied for a period of not less than seven years prior to and inclusive of the year in which he has studied for the maximum period out of the said period of seven years AND where the period of his study in two or more local areas are equal such local area where he has studied last (in such local area) will be taken for determining the local candidature. Similarly, if he has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he has resided last.
- (iv) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he has studied during the said 4/7 year period as prescribed in **Enclosure-I**. If, however, it is based on residence, a certificate should be submitted as prescribed in **Enclosure-II** obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.
- (v) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE:

- SINGLE CERTIFICATE, WHETHER OF STUDY OR RESIDENCE/NATIVITY WOULD SUFFICE FOR ENABLING THE CANDIDATE TO APPLY AS A "**LOCAL CANDIDATE**".
- CERTIFICATE OF RESIDENCE/NATIVITY WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO S.S.C./ITS EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.
- CANDIDATES NOT STUDIED IN ANY EDUCATIONAL INSTITUTION AND OBTAINED SSC OR ITS EQUIVALENT QUALIFICATION OR OPEN SCHOOL, PRIVATE STUDY BASIS, HAVE TO PRODUCE RESIDENTIAL/NATIVITY CERTIFICATE ISSUED BY THE TAHSILDAR.

15. **Method of selection for the above posts : Written Test only.**

Minimum Qualifying Marks to the above post : 15% Marks for STs in the Written Test.

16. Date of Written Exam and Syllabus will be uploaded in SCCL website in due course.

17. To & Fro charges will not be paid for attending the Written Test.

The selections made with this Circular will be kept in 'live rolls for a period of one year from the date of selection'.

18. The decision of SCCL in all aspects and all respects pertaining to the application and its acceptance or rejection, as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects. SCCL reserves its right to alter and modify time and conditions laid down in the Notification for conducting the various stages up to selection, duly intimating details thereof through SCCL website, as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by SCCL at any stage.

CHAIRMAN & MANAGING DIRECTOR

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SCHOOL STUDY CERTIFICATE

Name of the Student :

Father's Name :

Class	Name and Place of School	District	Duration of Study giving month and year
IV			
V			
VI			
VII			
VIII			
IX			
X or			
SSC			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School (s) :

Town/Village :

District :

STATION

DATE:

Signature of the Head of the Educational Institute(s)

With Seal:

I - Certificate of Residence

(Vide-Sub-Clause (ii) of Clause (a) of para 7 of the Presidential Order)

It is hereby certified -

(a) that Sri/Srimathi/Kumari

S/o, W/o, D/o _____ appeared for the first time for the Matriculation (S. S. C.) examination in _____(month) _____ (year);

(b) that he/she has not studied in any educational institution during the whole / a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) that in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place / places namely.

Sl.No.	Village	Taluk	District	Period
1				
2				
3				
4				

Office Seal

Officer of the Revenue Department
not below the rank of Tahsildar or
Deputy Tahsildar in independent
charge of a Sub-Taluk.

Station:

Date:

Strike off 'whole' 'a part', as the case may be.